



Customer RMA Checklist

Date:	
P.O.# (Not Required)	
RMA# (TBD)	

* fields are required

Billing	Company Name:	
	Dept/Room:	
	Street*:	
	City*:	
	State*:	Zip*:
	Contact Name*	
	Contact Email*	
	Contact Phone*	

Shipping	<input type="checkbox"/> Same as billing	
	Company Name:	
	Dept/Room:	
	Street*:	
	City*:	
	State*:	Zip*:
	Contact Name*	
	Contact Email*	
	Contact Phone*	

Return Ship Method:	
Courier (FedEx, UPS):	
Account #:	

Name of company to be printed on the Certificate of Calibration*: (case sensitive)	
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RMA #:

Super Expedite <u>Evaluation and Quote Service</u> 24 hr Power/Energy Meters and sensors \$120 per item 2-Day Beam Profiling \$250 per item	<input type="checkbox"/>	Expedite <u>Evaluation and Quote Service</u> (3-Day) \$75 PER ITEM Only Power/Energy meters and sensors (NOT AVAILABLE ON PHOTON OR BEAM PROFILING)	<input type="checkbox"/>	Standard <u>Evaluation and Quote Service</u> (5 Day)	<input type="checkbox"/>
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Item	Description (eg. FL250A Sensor)	Part Number* (eg. 7Z02626)	Serial Number*	Repairs Needed	Equipment Exposed to Hazardous Material	Additional notes or information <small>*Required if equipment was exposed to Hazardous Material*</small>
1				<input type="checkbox"/>	<input type="checkbox"/>	
2				<input type="checkbox"/>	<input type="checkbox"/>	
3				<input type="checkbox"/>	<input type="checkbox"/>	
4				<input type="checkbox"/>	<input type="checkbox"/>	
5				<input type="checkbox"/>	<input type="checkbox"/>	
6				<input type="checkbox"/>	<input type="checkbox"/>	
7				<input type="checkbox"/>	<input type="checkbox"/>	
8				<input type="checkbox"/>	<input type="checkbox"/>	
9				<input type="checkbox"/>	<input type="checkbox"/>	
10				<input type="checkbox"/>	<input type="checkbox"/>	

CL.275 Customer RMA Checklist Form Rev. B

Newport Corporation Ophir USA may subcontract one or more instruments within this order. In an effort to serve you best, the shipping of subcontracted item may occur as early as the day of the receipt. You will be notified if your equipment will be sent to a subcontractor and any additional cost and lead time.

By sending the unit to the Calibration Center, the sender agrees to the following conditions:

- Items that are not collected within 60 days, and for which we have not received a purchase order or payment for repair and/or recalibration services in accordance with our quote within 60 days of the date of this agreement, may be shipped back to the customer's site at their expense without the COC and updated labels on the units. An additional storage and handling fee will also be applied.
- Newport Corporation shall not be liable for any loss of or damage to such items.